

# GLENROY WEST PRIMARY SCHOOL



## Information Booklet



## **Letter from the Principal**

A warm welcome to students, families and staff at Glenroy West Primary School.

Glenroy West Primary School is a dynamic learning community where tradition and innovation are woven into the culture and practices of the school.

Our teaching philosophy of developing the whole child, integrates across all subjects in both literacy and numeracy.

We are committed to the development of whole school effective teaching and learning practices to best support the children in our care.

Our vision is to provide quality stimulating, engaging programs to ensure every child achieves strong literacy and numeracy outcomes. Students are encouraged to become problem solvers and reflective thinkers. Our programs aim to develop behaviour that encourages a healthy lifestyle, lifelong learning and responsible citizenship.

### **Our Purpose**

Teaching and learning are our core business, and we aim to build a community of active, engaged compassionate lifelong learners, equipped to master the challenges of our rapidly changing world. We want our students to live and learn within a safe, nurturing challenging environment which work to support students' optimum participation, engagement, achievement and success.

Being part of a community is very important to us, and we value high quality service to our community as well as including the assistance, support and participation of parents, carers and members of the local and wider community.

In partnership with our staff, parents, carers, families and members of this community and others we come together to provide a rich learning environment for our students.

It is a privilege to be part of the Glenroy West community.

Join us on our journey!

Pamela Streete  
Principal

## School Profile

Glenroy West Primary School was established in 1958 in the northern residential suburb of Glenroy now within the City of Merri-Bek. The school has a current enrolment of approximately 350 students with increasing enrolments to provide services to a community from diverse socio-economic and ethnic backgrounds. A strong sense of community is promoted, characterised by the school's friendly, welcoming and caring environment.

Glenroy West Primary School received considerable funding to rebuild and modernise the school, providing our students with state-of-the-art facilities including a gymnasium, flexible learning spaces, STEAM (Science, Technology, Engineering, Arts and Mathematics) room and upgraded play spaces. The building project was fully completed in 2024.

Glenroy West Primary School is highly regarded in the local and wider community for excellent academic results at above 'State' in both literacy and numeracy Years 3 and 5. We are very proud of our results and strive to maintain and excel for each individual student in academic and all facets of your child's education.

At Glenroy West we emphasise:-

- Providing a safe and secure environment
- School and home working in partnership
- Developing each child's potential
- Developing positive attitudes to learning, school life and self
- Providing professional development for all staff (teaching and non-teaching)
- Striving for excellence through achievement
- Enhancing academic programs
- Fostering co-operation, through responsible behaviour and self-discipline
- Fostering independence as students progress through the school
- Consistent classroom and yard play rules and consequences
- Involving parents in classroom programs and co-curricular activities.

Our school has a strong tradition of staff responsibility for input into program planning and curriculum development through area planning teams. A balanced and sequential curriculum with well-developed policies and programs is implemented based on the Victorian Curriculum. Student assessment and reporting to parents is based on these learning outcomes.

## TERM DATES 2026

Period	Start	Finish
Term 1	Wednesday 28 <sup>th</sup> January	2 <sup>nd</sup> April
Term 2	20 <sup>th</sup> April	26 <sup>th</sup> June
Term 3	13 <sup>th</sup> July	18 <sup>th</sup> September
Term 4	5 <sup>th</sup> October	18 <sup>th</sup> December

## TERM DATES 2027

Period	Start	Finish
Term 1	Thursday 28 <sup>th</sup> January	25 <sup>th</sup> March
Term 2	12 <sup>th</sup> April	25 <sup>th</sup> June
Term 3	12 <sup>th</sup> July	17 <sup>th</sup> September
Term 4	4 <sup>th</sup> October	17 <sup>th</sup> December

## SCHOOL ROUTINE

Between 8.35pm and 8.50am	Students arrive at school and play in the yard
8.50am	Students line up outside classroom
8.50am – 9.00am	Students enter rooms and start with quiet activity
9.00am – 10.00am	Reading
10.00am – 11.00am	Writing
11.00am – 11.05am	Students eat their morning snack under supervision
11.05am – 11.35am	<i>Recess Break– 30 minutes</i>
11.35am – 12.35pm	Numeracy
12.35pm – 1.35pm	Phonics/Spelling/Grammar or Specialist Subjects
1.35pm – 1.45pm	Students eat their lunch in classrooms under supervision
1.45pm - 2.15 pm	<i>Lunch Break – 30 minutes</i>
2.15pm – 3.15pm	Integrated Studies or Specialist Subjects
3.15 pm	Dismissal

*The daily timetable varies on days classes have specialist classes. Teachers will provide a timetable early in the year.*

## Literacy

The development of Language helps to create confident communicators, imaginative thinkers and informed citizens. Reading increases your child's vocabulary, expands your child's understanding of the world, and gives them confidence when using language. Reading is also an important way to make the link between spoken words and written words.

At Glenroy West Primary School we place a strong emphasis on developing literacy skills through meaningful contexts. Our Literacy program is underpinned by The Victorian Curriculum, which provides a comprehensive set of prescribed content and common achievement standards across Victoria, and is used to plan for student learning, assess student progress and report to parents. The English curriculum is built around three interrelated strands of Language, Literature and Literacy. Teaching and learning programs balance and integrate all three strands. Together the three strands focus on developing students' knowledge, understanding and skills in Reading and Viewing, Speaking and Listening and Writing.

In the first three years of school, students learn the foundational skills in reading, writing and spelling. **Oral language** in particular plays a key role in learning to read and write and remains a feature of teaching and learning across all programs. Our Instructional model provides consistency as students move through the school, with students engaged in whole class, small group and individual work, where there is a focus on modelled, shared, interactive, small group and individual teaching practices. **Fluent reading** is a strong predictor of comprehension, with decoding and comprehension strategies taught from Foundation on.

Our phonics program in Foundation to Year 2 is based on the Heggerty program and Little Learners Love Literacy, which focus on the development of phonemic awareness and explicit phonics instruction. The approach of teaching spelling, grammar, punctuation and handwriting continues into Years 3-6, with designated time for instruction built into the school Instructional Model.

Glenroy West PS implements The Writing Model for our writing program, with support from a consultant. Students are supported to expand their use of vocabulary and create purposeful, well considered writing pieces which are celebrated across the school.

Glenroy West values a strong home-school partnership in supporting Literacy development for all students.

## Numeracy

At Glenroy West Primary School, we believe that mathematics is far more than numbers and equations—it is a way of thinking, problem-solving, and making sense of the world. Mathematics is everywhere in our daily lives, from measuring ingredients for cooking to interpreting patterns in nature, and we aim to foster a love for numeracy that empowers students to apply their learning with confidence.

### Our Approach to Teaching Mathematics

Our mathematics program is informed by the latest research and best practices, including the Victorian Teaching and Learning Model (VTLM 2.0) and the Numeracy Improvement Guide for School Leaders. It is designed to be engaging, structured, and inclusive, catering to the diverse needs of our learners.

### A Focus on the Mathematical Proficiencies

Mathematical learning at GWPS is built on the four key proficiencies, ensuring that students not only know mathematics but can think mathematically:

- Understanding: Connecting ideas, explaining thinking, and making sense of mathematical relationships.
- Fluency: Efficiently recalling facts, making reasonable estimates, and choosing appropriate strategies.
- Problem-Solving: Applying mathematics to new situations, designing strategies, and verifying solutions.
- Reasoning: Explaining choices, proving solutions, and making logical connections.

### How We Support Your Child's Mathematical Development

At Glenroy West Primary School, we create a positive, engaging, and supportive learning environment for numeracy:

- Hands-on learning: We use concrete materials (e.g., counters, blocks, number lines) to build strong number sense in early years.
- Collaborative discussions: Students work together to share their thinking, compare strategies, and deepen their understanding.
- Differentiated instruction: We recognize that every child is unique, providing additional support or challenges where needed.

### Bringing Mathematics Home

Mathematics learning doesn't stop at school—it is everywhere! Here are some ways you can support your child's numeracy development at home:

- Encourage Play: Simple activities like sorting objects, counting toys, or playing board games can develop important numeracy skills.
- Talk About Numbers: Ask your child questions like, "How many steps to the front door?" or "How much taller is this tree than you?" to promote estimation and measurement thinking.
- Real-Life Maths: Involve your child in cooking (measuring ingredients), shopping (counting money, comparing prices), and time management (reading clocks and calendars).

### Our Commitment to a Strong Mathematical Foundation

We are committed to providing a high-quality mathematics education that builds your child's confidence and capability. By fostering a love for numeracy, developing strong problem-solving skills, and making learning engaging, we ensure that our students are well-prepared for future mathematical success.

Mathematics is not just about numbers—it is about making sense of the world, thinking critically, and developing skills that last a lifetime. At Glenroy West Primary School, we nurture young mathematicians who are curious, capable, and confident in their learning.

# GWPS INSTRUCTIONAL MODEL

## RETRIEVAL

### Activate prior knowledge

- Students complete a task fostering retrieval of previous learning



5 MIN

## LEARNING INTENTION & SUCCESS CRITERIA

### Set the learning goal & success criteria

- Teacher introduces key goals of the lesson
- Teacher and students define key vocabulary
- Students connect to their prior knowledge



5 MIN

## DIRECT EXPLICIT TEACHING

### Teacher models and explains new learning

- Teacher uses worked examples
- Teacher demonstrates think alouds



### Guided Practice

- Teacher scaffolds the learning
- Teacher moves between I do, We do



### Teacher checks for understanding

- Opportunities to respond by students
- Teacher checks for misconceptions
- Teacher provides feedback to students



10 MIN

## SUPPORTED APPLICATION

### Apply new learning

- Students have the opportunity to apply and practise new learning Independently & collaboratively
- Differentiated tasks to support and extend learning



35 MIN

## REFLECT AND REVIEW

### Revisit Learning Intention and Success Criteria

- Students complete self and peer reflection
- Teacher applies feedback
- Students complete formative assessment



5 MIN

# General Information

## Outside of School Hours Care

### Village OSHC



**Hours of Operation: Monday to Friday**

**Before School Care:** 7.00am-8.45am

**After School Care:** 3.15pm-6.00pm

More information regarding the Outside of School Hours Care Program visit [VillageOSHC.com.au](http://VillageOSHC.com.au)

## Communication to Parents - Compass



**Compass** is our online portal where parents and families can access information about their child.

Families are provided with a unique username and password that enables them to be part of the two-way communication with the school.

Compass can be accessed on the internet at <http://glenroywestps-vic.compass.education>, and is also available as an app for some smartphones and tablets – search for 'Compass School Manager' in the applicable App Store.

Logging in to Compass provides a quick and easy way to do a range of things, including notifying the school about an absence for your child, payment and consent for Excursions and events and accessing Semester reports. Newsletters and important information and reminders are communicated to parents through Compass.

## Excursions and Incursions

Excursions and Incursions are an important part of our educational program. They provide experiences for the child which support the learning within the Units of Inquiry. Excursions and incursions are held for all year levels and will be communicated with parents through Compass.

## Camps

We offer an annual 3 day/2 night school camp for students in Years 3 to 6.

## Library

A library session will be allocated once a week where children may borrow books from the school library to take home. The library is also open at some lunchtimes for students to enjoy the books.

## Lunch Orders

Lunch Orders are available on Mondays, Wednesdays and Fridays from Classroom Cuisine [www.classroomcuisine.com.au](http://www.classroomcuisine.com.au)



## Breakfast Club

We offer a breakfast club to all students from 8.35am to 8.50am on Mondays, Wednesdays and Fridays. All students are invited to attend and have a free breakfast supplied by the FoodBank.

## Reporting to Parents

During the year we offer a Meet and Greet the teachers, Parent teacher interviews and Celebrations of Learning as opportunities for you to attend the school and celebrate and discuss your child's progress.

All Students receive a formal report at the end of each Semester.

Regular updates on learning are sent home via Seesaw.

## School Council

The School Council is the main organisational body which involves parent participation. It is largely responsible for the organisation of and improvement to, the facilities of the school. Decisions made by the School Council are made based on continued consultation with the Principal and Staff.

Meetings are held twice per term. These meetings are open to the entire school community and parents are encouraged to discuss with School Council members any concerns they may have regarding school policy or facilities. This is essential if the School Council is to reflect the wishes and attitudes of the entire school community.

## Volunteers

Parent and community volunteers are welcome to assist in a number of ways. Volunteers are welcome to assist in the classrooms, on camps and excursions, in the library, at school events such as our Open Streets, fundraising events and working bees.

Any volunteers who will be working with children at the school will require a Working With Children Check.

## School Assemblies

A roster of Assemblies will be distributed to families at the beginning of each term.

We run a schedule of Whole School Assemblies and then Learning Community Assemblies across the term.

Parents, relatives and friends of the family are welcome and encouraged to attend as it keeps you informed as to important news and events within the school community.

## Student Awards

Student of the Week awards are presented weekly at both assemblies. These are awarded to students based on academic and behavioural merit at each year level and in the specialist subjects.

## School Uniform

All children are expected to wear the Glenroy West Primary School uniform.

The uniform is available from LOWES in Broadmeadows Shopping Centre – Shop G126, 1099 – 1169 Pascoe Vale Road.

Orders can also be placed online at: <https://www.lowes.com.au/schools-online/glenroy-west>



***Hats are compulsory from the beginning of September until the end of April.***

## Specialist classes

Students in all year levels have weekly specialist classes in the following subjects:

- Physical Education
- Languages Other Than English – Spanish
- Music
- STEAM (Science, Technology, Engineering, Arts and Mathematics)

## High Achievers

At Glenroy West we offer a number of additional opportunities for students.

**ICAS** – The University of New South Wales ICAS assessment is designed to assess your child’s ability to apply classroom learning in new contexts, using higher-order thinking and problem solving skills. Parents receive a detail report and students receive a certificate.

**Victorian High Ability Program** – selected students in Years 5 and 6 complete a 10 week virtual enrichment program in either Mathematics or English. The program focuses on tasks that stimulate students’ critical thinking, problem solving and creativity.

## Homework Club

Homework Club operates after school one afternoon a week for Students in Years 3-6. Parent permission is required for your child to attend and places are limited.

Homework Club is supervised by teachers and support staff to assist students with their weekly homework requirements.

## Lunchtime Clubs

We run clubs at lunchtime interested students, including: library, yoga, dance, lego, chess, gardening, debating, art and Minecraft – clubs offered change termly

## Student Wellbeing and Students with Additional Needs

Our Wellbeing and Inclusion Team consists of the following staff roles:

- Mental Health and Wellbeing Leader
- Disability Inclusion leader
- Social Worker
- Educational Psychologist
- Speech Pathologist

We also have a psychologist from OnPsych who works with students when parents request the service and have got a Mental Health Care plan from their GP.

Additionally, we have a number of Education Support Staff members who work in the classrooms to support students who are on the Program for Students with Disabilities or Disability Inclusion.

We also provide Intervention in Literacy and Numeracy for students that require additional support in these areas.

## Disability Inclusion

Disability Inclusion is an approach to help us improve support for students with disability and build a more inclusive school for all our students.

Inclusive schools have better outcomes in learning, engagement and wellbeing for all students.

## The Disability Inclusion Profile

The Disability Inclusion Profile will help us find out more about your child's strengths and needs. It will inform personalised funding allocations, help us plan student learning and any changes a student may need to better learn.

People who know your child will be involved in the meeting, along with an independent, trained facilitator who will help our school and families complete the profile.

We will identify students who may benefit from a Disability Inclusion Profile. If we consider that your child's education will benefit from having a profile, we will contact you.



## More information

Visit [www.education.vic.gov.au/disabilityinclusion](http://www.education.vic.gov.au/disabilityinclusion) to find out more about Disability Inclusion.

If you would like to talk about your child's needs at school, please contact Lisa Brandecker [lisa.brandecker@education.vic.gov.au](mailto:lisa.brandecker@education.vic.gov.au)

## EAL - English as an Additional Language

The cultural capabilities of all students are valued and celebrated at Glenroy West. Catering for English as an Additional Language (EAL) students is a long term, whole school commitment. Some EAL students require targeted teaching, extra time, support and exposure to English. These students may be supported in small groups with an EAL teacher or Multicultural Aide to develop and extend their literacy skills. Classroom teachers are aware of the diverse needs of EAL students and use teaching strategies aimed at further developing the level of competency and confidence in English for these students.

## Home Learning

All students are given homework on a weekly basis, which is distributed via Seesaw.

All students also receive a subscriptions to:

- Seesaw
- Sunshine Online - digital books
- IXL – English and Mathematics
- Little Learners Love Literacy – phonics and decodable digital books

These applications are all able to be accessed from home and school.

## Child Safe

The safety of all of our students is a high priority for all staff at Glenroy West Primary School. As part of our commitment to the physical and mental health of the students in our school community, we are fully involved in meeting our Duty of Care for your children while they are in our care.

It is everyone's responsibility to protect children from all forms of abuse. For information on how we can all be active in protecting children from abuse, please read the information at:

<https://www.glenroywestps.vic.edu.au/page/215/Child-Safe>

## Instrumental Music Lessons at Glenroy West

Instrumental music lessons are offered on a user pay basis during school hours. If you are interested, please contact Genesis Music School on 0421 426 674



GENESIS MUSIC SCHOOL  
**MUSIC LESSONS**  
Want to learn how to play  
an instrument? Sign up now!  
**CALL 0421 426 674  
FOR ENQUIRIES**  
**ENROL  
GENESISMUSICSSCHOOL.COM.AU**  
Learn at your own pace and improve your skills  
in playing various instruments under the  
guidance of our expert musicians.

## York Street Kindergarten

Kindergarten is free for 3 Year olds and 4 Year olds.



Located within the Glenroy West Primary School grounds, York Street Kindergarten is an integral part of our vibrant learning community. Managed by the [Northern Schools Early Years Cluster](#), York Street Kindergarten offers top-quality programs for both 3 and 4-year-old children.

The kindergarten works closely with Glenroy West Primary School and ensures all students are well transitioned to school with regular visits to use our facilities.

### Specialist Team

The kindergarten boasts a team of specialists, including a speech pathologist, psychologist, and social worker, who work closely with the educators to support the children's developmental needs, learning, well-being, and inclusion in the program.

### Supporting children's language development

York Street kindergarten also runs a Language Program, alongside the kindergarten program, that is delivered by a second Early Childhood Language Teacher. Learning Languages other than English helps children to improve their overall pre-literacy skills and understanding of how language in general works.

## Playgroup

We offer a playgroup for our families and the local community. If you have children between the ages of 0 to 5, please come along and enjoy!

A vertical poster for the Glenroy West Primary School Playgroup. At the top, it says "Glenroy West Primary School" in blue and black text, followed by a blue logo consisting of a stylized 'W' and 'P'. Below this, the word "PLAYGROUP" is written in large, bold, blue capital letters. Underneath, it says "YEARS 0 - 5" in smaller black text. The location is listed as "Held at York Street Kindergarten, York Street, Glenroy". A blue wavy banner contains the text "9am - 10:30am, Thursdays and Fridays during school term". To the right of this banner are three colored pencils (red, green, blue). At the bottom left, there is a graphic of six colorful hands (yellow, purple, red, blue, pink, green) arranged in a circle. At the bottom right, a blue and yellow abstract shape contains the text "FREE ALL WELCOME" in white. At the very bottom, it says "FOR MORE INFORMATION CALL 9306 8955".